



www.lanarkil.gov

City of Lanark

111A South Broad Street, Suite A
Lanark, IL 61046
(815) 493-2431

Digging Permit Questionnaire

This portion ONLY needs to be filled out if you're digging in the city right away. This is from the city sidewalk to the street.

-PLEASE PRINT-

Address of home: _____

Name of homeowner: _____ Phone number: _____

Name of the contractor doing the plumbing: _____

Phone number: _____

Name of the contractor excavating: _____

Phone Number: _____

1. Did a City Maintenance employee conduct an inspection prior to digging in the City right-of-way?

Yes ☐ No ☐

For inquiries, please call: 815-493-6832

2. If the excavation extended beyond the sidewalk and into the street, were the necessary permit fees paid?

Yes ☐ No ☐

3. If the sidewalk was removed, was it properly saw cut?

Yes ☐ No ☐

4. Did the excavation contractor remove the curb and gutter?

Yes ☐ No ☐

If yes, was the removal saw cut?

Yes ☐ No ☐

5. Did the excavation contractor dig within the street?

Yes ☐ No ☐

If yes, was the excavation saw cut?

Yes ☐ No ☐

6. Did the excavation contractor need to perform repairs that involve work on the sewer main?

Yes ☐ No ☐

If yes, the plumbing contractor must adhere to all City ordinances and engineering recommendations for any work on the City sewer main.

7. Is this a new construction project requiring the plumbing contractor to connect to the sewer main?

Yes ☐ No ☐ N/A ☐

If yes, the contractor must follow all City ordinances and engineering guidelines for new sewer taps.

8. Did the excavation contractor backfill the trench with 2 feet of pea gravel above the sewer line, and gravel to a depth of 2 inches above the street grade?

Yes ☐ No ☐

9. If the sidewalk was removed, did the excavation contractor place at least 2 feet of gravel to achieve grade level?

Yes ☐ No ☐

10. Was the dirt in the parkway leveled, excluding the area of the trench?

Yes ☐ No ☐

11. Did the excavation contractor clean the street of all debris?

Yes ☐ No ☐

12. Did a City Maintenance employee conduct a final inspection of the completed project?

Yes ☐ No ☐

Comments:

By signing below, the contractor acknowledges and complied with the terms and conditions outlined in the permit.

Signature: _____ Date: _____

Office use only:

Deposit form – (Check, Cash, M.O.) **circle one** Initial: _____

Was a copy of the permit given to the contractor? Yes ☐ No ☐

Was inspection completed prior to digging? Yes ☐ No ☐ Initial: _____

Was inspection completed after project was done? Yes ☐ No ☐ Initial: _____

Was the deposit refunded? Yes ☐ No ☐ Initial: _____

Signature of maintenance manager:

_____ Date: _____