

September 18, 2012

Lanark City Council met in regular session at City Hall. Alderman Ken Weaver, Alderman Anne Lindsay, Alderman Ed Fehlhafer, Alderman Tom Kocal, Alderman Mark Macomber, Alderman Weston Burkholder and Mayor Ed Stern were present.

Also present were Ed Mitchell, Amy Barnes, Mike Leslie, Nick Wagner, Sharon Pepin, JL Hunter, Suzanne Godinho, Floyd Roberts, John Huggins and Mike Hacker.

Mayor Stern called the meeting to order at 7:33 PM. After roll call, all recited the Pledge of Allegiance.

Clerk announced two corrections to minutes:

1. Demo guidelines – house behind Alderman Macomber (not Alderman Fehlhafer)
2. Streets & Property – Poffenberger has already signed easement agreement.

**Motion** made by Alderman Lindsay, seconded by Alderman Fehlhafer to accept the minutes of the September 4<sup>th</sup> meeting with changes. Roll call: Alderman Lindsay-aye, Alderman Fehlhafer-aye, Alderman Kocal-abstain, Alderman Macomber-abstain, Alderman Burkholder-aye and Alderman Weaver-aye. Motion carried.

Alderman Macomber questioned bill of \$3,982.30 from Bryan's Repair for 1992 Ford. Several aldermen thought this should have been Council approved prior to repairs. This is too much to pay for repairs on ten year old truck. **Motion** made by Alderman Macomber, seconded by Alderman Burkholder to accept and pay the bills from September 4<sup>th</sup> to present. Roll call: Alderman Macomber-aye, Alderman Burkholder-aye, Alderman Kocal-aye, Alderman Fehlhafer-abstain, Alderman Lindsay-aye and Alderman Weaver-aye. Motion carried.

**Motion** made by Alderman Macomber, seconded by Alderman Lindsay to approve the Treasurer's Report for August. Roll call: Alderman Macomber-aye, Alderman Lindsay-aye, Alderman Weaver-aye, Alderman Fehlhafer-aye, Alderman Kocal-aye and Alderman Burkholder-aye. Motion carried.

Community Funding & Planning Services – Sharon Pepin reported and reviewed change orders 8-12 for the Municipal Building:

- 8 - additional exterior light fixtures and outlets \$3,914.00
- 9 - additional outlets \$487.00
- 10 - extend countertop and eliminate millwork (\$300.00)
- 11 - eliminate feminine napkin dispenser (\$310.00)
- 12 - utilize and relocate existing door to vault \$-0-

When asked to repeat this for clarification, Pepin explained as of today's construction meeting, we will utilize the current vault door. The new door has been cancelled at no additional cost.

**Motion** made by Alderman Fehlhafer, seconded by Alderman Macomber to approve all change orders 8-12 as submitted. Roll call: Alderman Fehlhafer-aye, Alderman Macomber-aye, Alderman Burkholder-aye, Alderman Kocal-aye, Alderman Lindsay-aye and Alderman Weaver-aye. Motion carried. Discussed how many keys should be made – 25? Discussion went to Knox box with access to Police and Fire departments. Mayor Stern instructed the master key be given to the Fire Department. After some discussion on inspection by State Fire Marshal, it was agreed to have Pepin contact Fire Marshal and give him the option of when to do inspection. Pepin

reported Chief Magill will issue a building permit for the Municipal Building as it is a requirement of the grant. Pepin submitted a draft for plaque which is required by the Illinois State Library. Pepin noted that this is only a draft as there are couple spelling errors. Mike Hacker of Bray Architects explained this plaque as well as signs for City Hall, Library and City of Lanark will fall under the \$5,000 signage budget for project. Hacker showed recommended samples of carpet, tint for windows, tile, interior finishes, etc. for the Municipal Building. Decisions need to be made tonight in order to stay on schedule. After much discussion and reviewing samples, Council made several decisions. **Motion** made by Alderman Macomber, seconded by Alderman Lindsay to go with the dark bronze and solar grey. Hacker showed sample of window glass which appears to have a green tint. Hacker explained that 1/3 of the window for city hall will have a darker tint for security purposes. Roll call: Alderman Macomber-aye, Alderman Lindsay-aye, Alderman Weaver-aye, Alderman Fehlhafer-aye, Alderman Kocal-nay and Alderman Burkholder-aye. Motion carried. Hacker announced we are still on target to have Municipal Building completed by Thanksgiving. John Huggins suggested looking at the parking lot and telephone pole at the alley exit. Samples were left for display.

Sharon Pepin submitted a summary of grant funds expenditures. With the Argyle Street Detention Pond expenses of \$199,800.00 plus the Municipal Building expenses \$311,000.00 make a total of \$510,800.00 to be spent within current fiscal year. Total grant expenses over \$500,000 paid out during one fiscal year requires a Single Audit.

Willett Hofmann – Blair Parkway/Truman Ave./Argyle St. – Mike Leslie reported the fence around the Detention Pond is being worked on today. Leslie submitted proposal of \$3,000 broken down for budget as requested by Council at the last meeting. Leslie explained what all this entails. During discussion, Mitchell reported all have been served – Huber Trust. Public Hearing is set for October 2<sup>nd</sup>. Leslie will need time to complete inspection, may not have ready for October 2<sup>nd</sup> meeting but possibly October 16<sup>th</sup>. Discussed how to break this cost up between the three parties – City, Exchange State Bank and Amy Barnes, Isenhart Realty. Discussed what to do. **Motion** made by Alderman Macomber, seconded by Alderman Burkholder to approve Willett/Hofmann to go ahead with proposal with \$3,000 expense split: \$1600 City, \$700 Exchange State Bank and \$700 Amy Barnes, Isenhart Realty. Discussed and agreed City would pay total bill with Bank and Amy reimbursing City. Roll call: Alderman Macomber-aye, Alderman Burkholder-aye, Alderman Kocal-aye, Alderman Lindsay-nay, Alderman Weaver-aye and Alderman Fehlhafer-nay. Motion carried.

General Audience – Suzanne Godinho was present to discuss outstanding balance of water, sewer and garbage bill. After some discussion, Council agreed to turn water off as only \$60 per month is being paid which does not allow anything extra in order to get caught up.

### **Committees**

Water & Sewer – Alderman Fehlhafer reported committee has discussed Blair Parkway sewer line at Truman Avenue. This can be done under one grant – Blair Parkway and East Lift Station. Possible grant of \$350,000 to \$400,000. City has already been approved for \$100,000 for East Lift Station, which can be used towards the City's 25%. Plan is to submit grant application next year for Blair Parkway. Easements have been signed to go through properties. Truman storm sewer will be done this year. **Motion** made by Alderman Fehlhafer to go ahead with MSA – Nick Wagner to give proposal (Blair Parkway/East Lift Station) in order to get grant application in on time. City has already received \$25,000 of the grant for East Lift Station. December 31, 2013 is the deadline but could extend. We need design engineering to submit with grant application. Alderman Weaver seconded the motion. There was more discussion. Grant application due in February 2013. Alderman Fehlhafer reported the tree at Poffenberger's will

be removed September 24<sup>th</sup>. MSA will take care of the stump. Wagner will have details for both (Blair Parkway and East Lift Station) but will treat as one project. Roll call: Alderman Fehlhafer-aye, Alderman Weaver-aye, Alderman Lindsay-aye, Alderman Kocal-aye, Alderman Macomber-aye and Alderman Burkholder-aye. Motion carried. When asked, no one seemed to know if Burns Street would be done this year. Wagner will contact Les tomorrow.

Street & Property – Alderman Kocal inquired about the gazebo in the city park. Mayor Stern reported he went to Lions Club meeting last night. Lions Club would like to see gazebo rebuilt the same. Tyler Dambman is doing this for Eagle Scout project. Lonnie Prowant designed the last one, maybe check with him for plans. John Huggins requested the Council revisit lighting and sidewalks for the park. Shannon is doing their park by fundraisers. Alderman Kocal reported Bill Piper is requesting repairs to sidewalk from street city dips down – waiting to hear from Jim Green. Approximately 20 feet of sidewalk is involved. Alderman Fehlhafer reported tree behind Police Dept. will be taken down by City.

Purchasing/Finance – no report.

Personnel – Alderman Lindsay submitted minutes from September 6<sup>th</sup> committee meeting. Committee recommends rate increases of:

Police Dept.

Matt Magill	3.5%
Randy Craft	3%
Jeff Currens	\$1.00/hr.
Rob Groharing	\$1.50/hr.
Dwayne Hamilton	\$1.50/hr.
Gerry Bennett	\$1.00/hr.
Mike Brown	\$1.00/hr.
Richard Cass	\$1.50/hr.

Maintenance Dept.

Les Guenzler	\$.90/hr.
Denny Johnson	\$.50/hr.
Chuck Strohecker	\$ -0-

All rate increases are to be retro-active to first pay period in May 2012. Alderman Lindsay explained the increases for part-time officers will put them all at \$15.00/hour with Currens at \$16.00/hour which brings them up to scale with surrounding areas. Alderman Lindsay announced the committee plans to begin in February next year to have any rate increases ready to include with the next fiscal year's budget. **Motion** made by Alderman Lindsay, seconded by Alderman Kocal to approve rate increases for Police and Maintenance Departments as submitted. Last rate increases were in April 2011 for Maintenance Dept. and May 2011 for Police Dept. Discussed justification for raises. Mayor Stern reported Guenzler's last increase was in June 2008 as he did not receive increase in 2011. Several feel not enough work is getting done. Mayor Stern announced he feels it was a mistake buying jetter - what are we going to use for in Lanark? Mayor explained we have fixed the problems which would have used it for. Discussion went to cutting or increasing aldermen's pay. Mayor Stern gave salaries for aldermen in surrounding areas – Lanark is higher. Roll call: Alderman Lindsay-aye, Alderman Kocal-aye, Alderman Macomber-aye, Alderman Burkholder-aye, Alderman Fehlhafer-aye and Alderman Kocal-aye. Result is a tie. Mayor Stern voted aye. Motion carried.

Alderman Weaver reported with the move to the new Municipal Building, Personnel Committee is recommending extending office hours for City Clerk to 9:00 – 5:00 Monday through Thursday, closed on Friday. When asked why increase, Alderman Lindsay explained with the move to the new building, City Hall will become more visible and needs to be more available.

Several things were discussed: full time position for clerk with benefits, current salary and hours worked each week, increase of hours-must increase salary and increase of Library hours. Treasurer is now appointed. Alderman Kocal compared other towns and their problems. **Motion** made by Alderman Macomber, seconded by Alderman Weaver to approve annual rate increases for City Clerk and Utility Clerk of \$2,000 each and \$1,000 for Treasurer. Roll call: Alderman Macomber-aye, Alderman Weaver-aye, Alderman Lindsay-aye, Alderman Fehlhafer-aye, Alderman Kocal-aye and Alderman Burkholder-aye. Motion carried. Increases to be effective April 1, 2013.

TIF District – Alderman Weaver would like to see TIF District extended to include Eastland Motor Sports. John Huggins questioned justification for change. Alderman Weaver explained there are ten acres which could be included in TIF. Any development within those acres would increase property taxes which will increase TIF funds. Huggins explained there is a limited number of residences which can be in the TIF District boundaries. That limit is already at maximum.

Alderman Lindsay suggested installing filter as a solution to water problem at Eastland Motor Sports. Discussion included cost, maintenance and if it would actually work. One suggestion was to consult a plumber which raised the question of which plumber to use.

Aldermen did not have any additional business.

Ed Mitchell reported he responded to James Hazlebower's email regarding lien on property located at 604 W. IL Route 64 (Hi-way Café) as instructed by Council at last meeting. Mitchell submitted printout of Hazelbower's response by email. Mitchell explained he has found that Hazelbower purchased through tax sale. If purchased through tax sale, then we don't need to release lien. Mayor Stern feels Hazelbower did not incur the debt. After more discussion, Mayor Stern announced he would pay the County's fees of \$40 to release the lien. Mitchell agreed not to charge the City for his time involved to release the lien.

Election 2013 - Clerk announced that petitions for the Consolidated Election on April 9, 2013 are available for circulation on September 25<sup>th</sup>. Filing of petitions is December 17 – 24, 2012. The last day of filing is Christmas Eve day at 5:00 PM. Clerk explained she consulted with the County Clerk's office regarding the last day for filing and signatures requirement. If the office is closed on December 24<sup>th</sup> as holiday, then City Clerk must post and publish this change. After a short discussion, all seemed to agree to December 24, 2012 to be holiday for the City Clerk. Clerk explained due to the calculation of signatures required, some of the wards only require 2 or 3 signatures. Clerk reported the County Clerk's office recommended going with 25 signatures for aldermen and 50 for mayor and clerk. All seemed to agree with County's recommendations. **Motion** made by Alderman Weaver, seconded by Alderman Macomber to change the last day of filing to December 21, 2012 at 5:00 PM. Roll call: Alderman Weaver-aye, Alderman Macomber-aye, Alderman Lindsay-aye, Alderman Fehlhafer-aye, Alderman Burkholder-aye and Alderman Kocal-aye. Motion carried.

Alderman Macomber announced quote in folders of \$179,000 to purchase sweeper which is being used to pick up leaves rather than the leaf vac.

Mayor Stern reported we are not making good decisions – jetter, street sweeper, back hoe repairs, etc. We are going to have revenue problem next year – interest is down, property taxes down, need to look at water/sewer rates. Mayor Stern suggested bidding out garbage. Contract is up next year. Mayor Stern also suggested looking at spending; cut spending first.

**Motion** made by Alderman Lindsay, seconded by Alderman Fehlhafer to adjourn. All ayes.  
Motion carried.

Meeting adjourned at 11:05 PM.

*Respectfully submitted,  
Jackie Hawbecker, City Clerk*